

## REPUBLICAN CLUB

## SUN CITY ANTHEM

2023-2024 Club Committees and Chairperson roles:

September 22, 2023

1. Communications:
  - a. E-Blasts
  - b. Notices & Announcements
  - c. Posters
  - d. Newsletter (Donna)
  - e. Picture Gallery layout and maintenance
  - f. Member Brochure
    - i. Small version
    - ii. Detailed version
  - g. Meeting Announcements
  - h. Surveys
  - i. Emails
  - j. Posting Board of Director Meeting Minutes & Agenda
  - k. Coordinate with Website & Social Media Administrators
2. Membership:
  - a. Plan & Run 3 new member meetings each year
  - b. Create and provide training tools
  - c. Phone to greet new members within 2 weeks of joining
  - d. Build a photo gallery of new members for internal use
  - e. Coordinate with Website & Communications
3. Website:
  - a. Design and build (new website) for Club use – work with external vendors as required
  - b. Working with all committees, BOD, and membership focus groups to develop easy to use and productive user interface – that will meet member needs
  - c. Collaborate with SCA Website Administrator to define Club focus and connectivity
  - d. External and internal views
  - e. Administrative view for BOD to access
  - f. Evaluate Social Media platforms, requirements, and content, if approved
4. Programs
  - a. Program Planning
  - b. Program Setup
  - c. Program Clean up
  - d. Refreshment Table coordination – need team of 3-4 more
  - e. Silent Auction
  - f. Sergeant At Arms:
    - i. Microphones for meetings
    - ii. Computer set up

- iii. Screen
  - iv. Q&A
  - v. Keep Decorum
  - vi. Welcome guests and members and direct traffic to sign-in
5. Scholarship: need 2 more volunteers to recruit & evaluate candidates
    - a. Follow Scholarship SOP as approved by the Club
    - b. Present scholarship award(s) in late December
  6. Political Activities – Updates
    - a. City of Henderson
    - b. Clark County Commissioners
    - c. CCSD & Schools
    - d. CCRP
    - e. State GOP
    - f. NV Republican Club
    - g. COS
    - h. PACS
    - i. Other Republican Groups in the Region – consortium
    - j. Water District – SNWA
    - k. SHRW
    - l. Battle Born Republican Women
    - m. Republican Jewish Coalition
    - n. National
    - o. Interface to Democratic Club
    - p. Interface to Independents
  7. Treasurer – need 2 plus Officer
    - a. Renewal
    - b. Membership
    - c. Events
  8. Election – recruit candidates for the club board of directors
    - a. Manage Club, CLC, and SCA guidelines for the election process
    - b. Review and present the candidates for BOD to membership for consideration
    - c. Run Club Election and Announce winners for each role under consideration